

Private Hire of the Island Bar Restaurant
- The ideal location for your function

Hiring a section: Terms and conditions

- If you would like to have a smaller private function, we can reserve a section in either the Bar or the Restaurant for you. The minimum spend does not apply and your deposit will be refunded at the end of your function or deducted from your final balance.
- You can hire our in-house DJ for your function. The DJ usually plays for 4 hours (normally 8.00pm-midnight) and the cost is £250. If you would like the DJ to play longer, there would be an extra charge of £25 per hour. We are only able to use our in-house DJ due to our license requirements to control the sound and volume levels.
- Food and alcohol must not be brought into the premises by customers.
- The menu selection for your party needs to be pre-ordered, and the table plan and the information for name cards have to be provided to us at least 2 weeks prior to your function.
- To book a function, you will need to accept and sign the Terms & Conditions and return it to us with a £200 deposit. This will secure your date and reservation. Paying the deposit means you have accepted our terms and conditions. A booking form provided will have to be filled and returned to us at least 2 weeks before the function. Otherwise Island Bar Restaurant will not be responsible for fulfilling your requirements.

Island Bar Restaurant cannot guarantee your requested date until the deposit and signed Terms & Conditions have been received.

- If you cancel a booking 90 days prior to your function, your deposit will be refunded in full. After that date your deposit is not refundable.

Cancellation Policy

The following charges will apply upon cancellation of a function;

Within 14 days of function; full payment of total estimated cost.*

Within 15-30 days of function; 75% of total estimated cost.

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*Estimated cost is the estimated amount detailed on the function booking form.

- The total balance is payable two weeks prior to your function (unless otherwise arranged and confirmed in writing by Island Bar Restaurant). In case of not receiving the full payment, your booking would be cancelled and the deposit will not be refundable.

The organisers of the function are responsible for their guests and their conduct. We reserve the right to remove intoxicated guests from our premises. Island Bar Restaurant also reserves the right to call short a function if guests do not act responsibly. Any deliberate damages and breakages during the event will be billed to the organiser.

We reserve the right not to serve alcohol to any customer who appears to be under the age of 18 and not carrying valid identification.

CCTV is in full operation on the premises. If Guests are identified removing any items from Island Bar and Restaurant properties, the management will contact the client for the return of the items or making a payment equivalent to the value of the items which were taken off the premises. Matters will be taken to the Police if necessary.

I hereby confirm that I have read and accepted the Terms & Conditions

Signature: _____ Date: _____

Name: _____ Date of Function: _____